

Pennyrile DEIC Minutes
June 9, 2006

Attending: Eileen Cameron, Beverly Turner, Heather Curtis, Robin Guynn, Molly Moller

Minutes: The March minutes will be reviewed for approval at the September meeting.

Provider Update: None

Point of Entry Report: During March there were 27 referrals, 18 initial IFSP meetings, 10 cases that exceeded the 45-day timeline, 44 cases carried over from February and a month-end caseload of 37. In April there were 23 referrals, 13 initial IFSP meetings, no cases exceeding the 45-days, 37 cases carried over from March and a month-end caseload of 27. For May, there were 36 referrals, 3 initial IFSP meetings, 5 cases going over 45 days, 27 cases carried over from April and a month-end caseload of 41. Child find activities included brochures being given to Perfect Loving Daycare, Hopkins County Health Dept. and Christian County Family Support; Pennyroyal Center Orientation; booths for the Caldwell County Public Forum, Trigg County and Dawson Springs preschool screenings, and Caldwell County Hospital Health Fair; and sharing information at the Christian County Interagency meeting.

Technical Assistance Team Report: Eileen reported that 71% of the First Steps budget had been expended by early May. However, some agencies hadn't submitted billings for the year so there are encumbered monies that have yet to be disbursed.

Samples of Record Review Forms 16 and 18 were passed out to help service coordinators and providers have some guidance on filling them out.

A provider meeting with Angie Lawrence on billing insurance and financial issues is Thursday, June 22, 9 AM, at Miss Scarlett's in Grand Rivers. Light refreshments are being provided. Questions and RSVPs are due to Eileen by June 15.

Upcoming conferences are the Early Childhood Institute in Lexington June 12 – 14, KY Autism Institute in Louisville June 14 – 16, and the Infant Toddler Institute Aug. 9 – 12 in Ft. Mitchell. Registration forms have been mailed to providers or go to the website to download the form.

(www.ihdi.uky.edu/infanttoddler) The website lists topics for the conference sessions.

Primary evaluators who missed the videoconferences in December or April need to e-mail Jackie Sampers (j.samper@uky.edu) to let her know they need to complete the online makeup training.

Nominations are needed for the Jim Henson and Marge Allen awards that the ICC gives out each year. Forms are on the First Steps website and nominations are due by July 1.

Old/New Business: An additional 925 DEIC brochures have been printed. Since there wasn't a parent at the meeting, the last \$50 of the budget will be used to print more brochures.

The ICC needs new members from all parts of the state, both parents and providers. Meetings are held via videoconference. Nominations for new members can be made by sending contact information of nominees to Sarah Walker (sarahd.walker@ky.gov) by June 23. The ICC will vote in new members on July 13.

Lori Strader notified Kathy Miller that she will not be able to attend as many DEIC meetings as she used to but is willing to remain a voting member and keep updated by phone calls or e-mails, if the other voting members agree to this.

All DEICs are asked to consider paying \$72.50 out of next year's budget to pay for one of the plaques that would be given for the Jim Henson or Marge Allen awards. It could be that the DEICs would be asked to make a small contribution of \$10 – 20 if 2 of them don't cover the costs for the awards that will be given in August.

Next Meeting: Friday, September 8, Noon, PADD Office in Hopkinsville. PSC Meeting begins at 10 AM and extends through the DEIC meeting that day.